

WLC COUNCIL MEETING MINUTES – NOVEMBER - UNAPPROVED

Meeting:	November Monthly Council	Facilitator:	Paul Cronin, President
Date:	11/14/2016	Minute Taker:	Cindy Boedecker, Secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus	Participants:	<p>Voting Council Members:</p> <ul style="list-style-type: none"> • Paul Cronin, President • Bryan Hughes, Vice President • Bob Petrich, Lead Elder • Cindy Boedecker, Secretary • Tim Reberg • Troy Wenck • Lisa Smith, Treasurer • Brian Schouviller (replacement for Jason Schuldt) <p>Non-Voting Participants:</p> <ul style="list-style-type: none"> • Pastor Tom Pfothenaur • Mark Stutelberg, Business Administrator • Vicar Scott Pitsch • April Bonsell (Field Worker from Concordia)
Start/End Times:	7:00 PM – 9:00 PM	Absentees:	<p>Voting Council Members:</p> <ul style="list-style-type: none"> • Renee Boehmer <p>Non-Voting Participants:</p> <ul style="list-style-type: none"> • None

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Opening	<ul style="list-style-type: none"> • Prayers • Devotional 	<ul style="list-style-type: none"> • None
Pending Motion Approvals	<ul style="list-style-type: none"> • The October council meeting did not have a quorum so there were a few motions that have carried over into the November meeting for a vote. • Also there are no formal minutes from the October meeting since no quorum. 	<ul style="list-style-type: none"> • Bryan Hughes made a motion to approve the August Strategic Council meeting minutes. Tim Reberg seconded. • Motion passed 8-0. • Troy Wenck made a motion to approve Woodbury Lutheran Church moving to the New Living Translation (NLT) version of the Bible. Bryan Hughes seconded. Motion passed 8-0.
Open Forum	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None

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Consent Agenda Topic: Senior Pastor Report	<ul style="list-style-type: none"> • Callouts from the Sr. Pastor Report <ul style="list-style-type: none"> ○ Matt the worship leader has stepped down. Candi, who is slated to be the Liberty Ridge worship leader will fill in. Mark and Joel are looking to hire someone but it is a challenge since it's a part time position. ○ Looking to invest in a software tool called Motorstone that will work with a CCB data to give us the ability to perform better data analytics especially around trends. Software cost is reasonable so does not need to be included as a separate line item in budget. ○ One idea from the Generosity Hub that is being considered for WLC is to give away our Easter Offering. This will be discussed further in December and January so if it is decided that is the direction to go it can be included in the January Annual meeting. ○ Next campaign needs to be tied to our 50 year anniversary. What can we do in the next 50 years? Emphasis that Greater was beginning/foundation and not an ending. 	<ul style="list-style-type: none"> • None
Consent Agenda Topic: Financial Report Addressed by Mark S. & Lisa Smith	<ul style="list-style-type: none"> • Troy Wenck raised a question around the negative cash. Mark Stutelberg explained that any cash we have goes into a restricted fund, so it can go up and down every month. This led to a followup questions on how much is actually restricted (by a third party) versus which do we have actual access to. Mark did a quick tally and it looks like about \$90,000 is third party restricted. • The 2016 payroll budget was miscalculated. The Oak Hill staff was missed. The actuals are correct. We should still make budget because of other places we are under. • There is some confusion on how the mortgage appears as both an income and out (expense). 	<ul style="list-style-type: none"> • Action Item (October) – Mark Stutelberg to show year over year actuals comparing 2015 to 2016 payroll. • Action Item (October) – Mark Stutelberg to ask Gary for an explanation on how the mortgage is accounted for in financials. • Troy Wenck moved to accept the financial reports. Cindy Boedecker seconded. Motion carried 8-0.
Consent Agenda Topic: Administration Report	<ul style="list-style-type: none"> • There is no separate Administration report as it is now covered by the Sr. Pastor report. 	<ul style="list-style-type: none"> • None
Elders Update	<ul style="list-style-type: none"> • There are now 26 Elders. Goal is to have 60 family units per 1 Elder. • They are finding it challenging to reach out one on one to each family unit. • The Sunday morning involvement of the Elders has improved greatly. This has allowed for smoother flow of worship ministries which has been a big help for the Pastors. 	<ul style="list-style-type: none"> • None
Ministry Planning: Third Site	<ul style="list-style-type: none"> • No new discussion this month. 	<ul style="list-style-type: none"> • None

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Perpetual Calendar November Topics: Council Nominations Budget Narrative Preschool Financials	<ul style="list-style-type: none"> • Still need 2 more members for the 2017-2018 council • Mark does not have numbers yet. He is working on models to see what we need to do with the 3rd Campus which is why it is taking longer. There also needs to be conversations between Pastor Tom and Mark. There should be a draft available for December council meeting. • Budget should take into account 50 year anniversary, any positions that could be a possibility to hire in 2017, and also obtain feedback from staff on their needs. • The decision to offer care before and after school has allowed the preschool to break even. Kudo's to Dorothy for recognizing this need and making a decision. This was a smart business move which means they will not need to be subsidized at this point in time. 	<ul style="list-style-type: none"> • None
Other Topics	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Bryan Hughes moved to hire the services of Chris Willard from Genesis to consult on our next capital campaign. Brian Schouviller seconded. Motion passed 8-0.
Meeting Rating/Process Check	<ul style="list-style-type: none"> • On a scale of 1-10 with 10 being the highest, the group rated today's meeting as 8.4 average 	<ul style="list-style-type: none"> • None
Closing	<ul style="list-style-type: none"> • Meeting was closed with Prayer. 	<ul style="list-style-type: none"> • None

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation Senior Pastor Quarterly Strategic Update
February	Review By-Laws Orientation of New Council Members Review Council Policies Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls Preschool Financial Reporting – Status Update
December	No items

