

WLC COUNCIL MEETING MINUTES – DECEMBER - UNAPPROVED

Meeting:	December Monthly Council	Facilitator:	Paul Cronin, President
Date:	12/16/2016	Minute Taker:	Cindy Boedecker, Secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus	Participants:	Voting Council Members: <ul style="list-style-type: none"> • Paul Cronin, President • Bryan Hughes, Vice President • Bob Petrich, Lead Elder • Cindy Boedecker, Secretary • Tim Reberg • Troy Wenck • Lisa Smith, Treasurer • Brian Schouviller • Renee Boehmer Non-Voting Participants: <ul style="list-style-type: none"> • Pastor Tom Pfothenaur • Mark Stutelberg, Business Administrator • Vicar Scott Pitsch
Start/End Times:	7:00 PM – 9:00 PM	Absentees:	Voting Council Members: <ul style="list-style-type: none"> • None Non-Voting Participants: <ul style="list-style-type: none"> • None

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Opening	<ul style="list-style-type: none"> • Prayers • Devotional 	<ul style="list-style-type: none"> • None
Open Forum	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None
Consent Agenda Topic: Senior Pastor Report	<ul style="list-style-type: none"> • Callouts from the Sr. Pastor Report <ul style="list-style-type: none"> ○ There is a possibility the WLC might not get a vicar in 2017. Today there is about 44 available compared to over 100 when Pastor Tom was in seminary. Main reason is cost. Even the SMP program is becoming more a method for small churches versus large churches based on how districts are approaching it. ○ Council needs to be aware that there are several places where WLC is not aligned at a synodical level: communion practice, role of open, worship practice, local ordination, and mission funding. At this point no action item for the church but rather awareness and to be ready to support Pastor Tom if need be in the future. ○ 	<ul style="list-style-type: none"> • None

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Consent Agenda Topic: Financial Report Addressed by Mark S. & Lisa Smith	<ul style="list-style-type: none"> • None as information is only supposed to be reviewed quarterly 	<ul style="list-style-type: none"> • Action Item (October) – Mark Stutelberg to show year over year actuals comparing 2015 to 2016 payroll. • Action Item (October) – Mark Stutelberg to ask Gary for an explanation on how the mortgage is accounted for in financials. • Decision – It was determined to go back to reviewing financials on a monthly basis. However it must follow the rules of a consent agenda topic where information is available ahead of time and just important highlights (if any) are called out.
Consent Agenda Topic: Administration Report	<ul style="list-style-type: none"> • There is no separate Administration report as it is now covered by the Sr. Pastor report. 	<ul style="list-style-type: none"> • None
Elders Update	<ul style="list-style-type: none"> • There will be 30 Elders in January: 22 for Valley Creek, 4 for Oak Hill, and 4 for Liberty Ridge. 	<ul style="list-style-type: none"> • None
Ministry Planning: Third Site	<ul style="list-style-type: none"> • No new discussion this month. 	<ul style="list-style-type: none"> • None
Perpetual Calendar December Topics: None	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None
Other Topics	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Troy Wenck moved to accept the Preschool Director job description based on that fact that the wording will be changed to reflect “ability to obtain a Minnesota license”. Bryan Hughes seconded. Motion passed 9-0. • Action Item (December) – Troy Wenck and Paul Cronin to come up with questions to ask Greig Metzger from CCEFS (Christian Cupbarod Emergency Food Shelf) about their plans to build and move into a stand alone facility on Guardian Angels property. • Action Item (December) – Pastor Tom to ask Greig to attend a council meeting in March to discuss the move and answer questions. This will allow Council to fill comfortable with how any donation we would give to the endeavor will be used. • Cindy Boedecker moved to give the 2017 Easter offering to a charity. Brian Schouviller seconded. Motion passed 9-0 • Action Item (December) – Mark Stutelberg need to reflect in the 2017 budget that the Easter offering will not go into the general found but will instead be used for church initiated missions.
Meeting Rating/Process Check	<ul style="list-style-type: none"> • December meeting was not rated. 	<ul style="list-style-type: none"> • None
Closing	<ul style="list-style-type: none"> • Meeting was closed with Prayer. 	<ul style="list-style-type: none"> • None

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation Senior Pastor Quarterly Strategic Update
February	Review By-Laws Orientation of New Council Members Review Council Policies Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls Preschool Financial Reporting – Status Update
December	No items