

WLC COUNCIL MEETING MINUTES – JANUARY 2017 - UNAPPROVED

Meeting:	January 2017 Monthly Council	Facilitator:	Paul Cronin, President
Date:	01/09/2017	Minute Taker:	Cindy Boedecker, Secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus	Participants:	Voting Council Members: <ul style="list-style-type: none"> • Paul Cronin, President • Bryan Hughes, Vice President • Bob Petrich, Lead Elder • Cindy Boedecker, Secretary • Tim Reberg • Troy Wenck • Lisa Smith, Treasurer • Brian Schouviller • Renee Boehmer Non-Voting Participants: <ul style="list-style-type: none"> • Pastor Tom Pfothenaur • Mark Stutelberg, Business Administrator • Vicar Scott Pitsch
Start/End Times:	7:00 PM – 9:00 PM	Absentees:	Voting Council Members: <ul style="list-style-type: none"> • None Non-Voting Participants: <ul style="list-style-type: none"> • None

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Opening	<ul style="list-style-type: none"> • Prayers • Devotional 	<ul style="list-style-type: none"> • None
Open Forum	<ul style="list-style-type: none"> • Pastor Drew Bayles announced that he will be leaving WLC. His wife Ashley has accepted a position in St. Louis with Lutheran Hour Ministry as an instructional designer. Announcements will be made in church and via email in the next couple of weeks. Most likely Pastor Drew will stay through Easter. 	<ul style="list-style-type: none"> • None
Approval of Prior Month's Minutes	<ul style="list-style-type: none"> • Approval Pending Change to December minutes. 	<ul style="list-style-type: none"> • Action Item (January) – Cindy Boedecker to Update the Elders section to show the distribution of the 30 elders is 19 at VC, 4 at OH, and 7 at LR.

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Consent Agenda Topic: Senior Pastor Report	<ul style="list-style-type: none"> • Callouts from the Sr. Pastor Report <ul style="list-style-type: none"> ○ Average attendance for the year was flat. This was mostly due to some weather in December and also when holidays occurred. ○ Initial thoughts on the replacement for Pastor Drew is to consider hiring part time staff to assist in the Mission and Serve areas so versus that being the focus of the next pastor we hire. ○ WLC also needs to aware of having a pipeline of pastors ready for when additional site expansion. 	<ul style="list-style-type: none"> • Brian Hughes moved, and Renee Boehmer seconded the formation of a MAT (ministry action team) to work with Chris Willard from Generis on our next campaign. Motion passed 9-0.
Consent Agenda Topic: Financial Report Addressed by Mark S. & Lisa Smith	<ul style="list-style-type: none"> • The 2015 numbers for expenses on the prior year line is incorrect. This will need to be fixed prior to approval of the 4th quarter financial report. 	<ul style="list-style-type: none"> • Action Item (October) – Mark Stutelberg to show year over year actuals comparing 2015 to 2016 payroll. • Action Item (October) – Mark Stutelberg to ask Gary for an explanation on how the mortgage is accounted for in financials. • Action Item (January) – Lisa Smith to correct financial and re-distribute so they can be approved.
Consent Agenda Topic: Administration Report	<ul style="list-style-type: none"> • There is no separate Administration report as it is now covered by the Sr. Pastor report 	<ul style="list-style-type: none"> • None
Perpetual Calendar January Topics: Present Budget to Congregation	<ul style="list-style-type: none"> • 2017 Budget was initially developed based on 2016 actuals • The budget is based on 51 weeks of giving with the assumption that Easter offering will used for a church initiated mission. • Council felt we need to be more aggressive and ask people to stretch with their giving. 	<ul style="list-style-type: none"> • Action Item (January) – Mark Stutelberg to add Easter into the budget. It needs to be reflected in the church initiated missions area. • Decision: 2017 budget should be 3,211,888 which is 4% above the 3,088,354.67 from 2016 • Action Item (January) – Mark Stutelberg adjust the budget to show a 4% increase. • Decision: \$84,000 2016 surplus will be allocated as: <ul style="list-style-type: none"> ○ \$8,000 for Missions ○ \$8,000 for Debt Reduction ○ \$20,000 for future multi-site (not Liberty Ridge) ○ \$48,000 for building maintenance
Elders Update	<ul style="list-style-type: none"> • No new information this month 	<ul style="list-style-type: none"> • None
Ministry Planning: Third Site	<ul style="list-style-type: none"> • Saturday 1/14 will be 5 hour training on setup and take down. 	<ul style="list-style-type: none"> • None
Other Topics	<ul style="list-style-type: none"> • Resumes have started to come for the Preschool Director job. 	<ul style="list-style-type: none"> • Action Item (December) – Troy Wenck and Paul Cronin to come up with questions to ask Greig Metzger from CCEFS (Christian Cupboard Emergency Food Shelf) about their plans to build and move into a stand-alone facility on Guardian Angels property. • Action Item (December) – Pastor Tom to ask Greig to attend a council meeting in March to discuss the move and answer questions. This will allow Council to fill comfortable with how any donation we would give to the endeavor will be used. •

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Meeting Rating/Process Check	<ul style="list-style-type: none"> • January meeting was not rated. 	<ul style="list-style-type: none"> • None
Closing	<ul style="list-style-type: none"> • Meeting was closed with Prayer. 	<ul style="list-style-type: none"> • None

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation Senior Pastor Quarterly Strategic Update
February	Review By-Laws Orientation of New Council Members Review Council Policies Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls Preschool Financial Reporting – Status Update
December	No items